



PROPOSED RULE-MAKING
(RCW 34.05.320)

CR-102 (7/23/95)

Agency: Public Disclosure Commission

- ☒ Original Notice
☐ Supplemental Notice
to WSR _____
☐ Continuance of WSR

Preproposal Statement of inquiry was filed as WSR 00-16-147; or
☐ Proposal is exempt under RCW 34.05.310(4).

(a) Title of rule (Describe Subject):

WAC 390-16-011 Registration Statement for Political Committees – Form C-1 pc.

Purpose: To implement Chapter 237, Laws of 2000 (Senate Bill 6775).

Other identifying information:

(b) Statutory authority for adoption:

RCW 42.17.370(1)

Statute being implemented:

RCW 42.17.040 and .080

(c) Summary: For many years, candidates and political committees that receive contributions or make expenditures in an election have been required to have their campaign books open for public inspection. As of June 8, 2000, candidates and political committees need to have their campaign books open as follows: on the eighth day before the election, excluding legal holidays, for two consecutive hours between 8 a.m. and 8 p.m.; if the eighth day is a legal holiday—two consecutive hours on the seventh day between 8 a.m. and 8 p.m. On the other weekdays by appointment between 8 a.m. and 8 p.m.

Reasons supporting proposal:

Senate Bill 6775 amended the provisions that relate to public inspection of campaign books during the eight days before an election as found in RCW 42.17.080. The political committee registration form needs to be changed to implement this statutory amendment.

(d) Name of Agency Personnel Responsible for:

	Office Location	Telephone
1. Drafting	Doug Ellis	PDC, 711 Capitol Way, Rm 403, Olympia (360) 664-2735
2. Implementation	Doug Ellis	PDC, 711 Capitol Way, Rm 403, Olympia (360) 664-2735
3. Enforcement	Phil Stutzman	PDC, 711 Capitol Way, Rm 403, Olympia (360) 664-8853

(e) Name of proponent (person or organization):

Public Disclosure Commission

- ☐ Private
☐ Public
☒ Governmental

(f) Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters: None

(g) Is rule necessary because of:

Federal Law? ☐ Yes ☒ No
Federal Court Decision? ☐ Yes ☒ No
State Court Decision? ☐ Yes ☒ No

Citation:

(h) Hearing location:

Commission Hearing Room
Evergreen Plaza Building
711 Capitol Way, Room 206
Olympia, WA

Date: October 24, 2000

Time: 9:00 a.m.

Assistance for persons with disabilities: Ruthann Bryant (360) 753-1111

Submit written comments to:

Doug Ellis
Public Disclosure Commission
PO Box 40908
Olympia, WA 98504-0908
Fax (360) 753-1112 by October 20, 2000

DATE OF INTENDED ADOPTION:

October 24, 2000

NAME

Vicki Rippie

SIGNATURE

Vicki Rippie

TITLE Executive Director

DATE

9/20/00

CODE REVISER USE ONLY

SEP 20 2000

11:56

00-19-113

(COMPLETE REVERSE SIDE)

(j) Short explanation of rule, its purpose, and anticipated effects:

Rule would update the provisions that relate to public inspection of campaign books during the eight days before an election as found in RCW 42.17.080. The rule would implement the statutory provisions found in Senate Bill 6775 and require candidates and political committees that receive contributions or make expenditures in an election have their campaign books open as follows: on the eighth day before the election, excluding legal holidays, for two consecutive hours between 8 a.m. and 8 p.m.; if the eighth day is a legal holiday—two consecutive hours on the seventh day between 8 a.m. and 8 p.m. On the other weekdays, by appointment between 8 a.m. and 8 p.m.

Does proposal change existing rules: ☒ **YES** ☐ **NO** If yes, describe changes:

The rule would implement the statutory provisions found in Senate Bill 6775 and require candidates and political committees that receive contributions or make expenditures in an election have their campaign books open as follows: on the eighth day before the election, excluding legal holidays, for two consecutive hours between 8 a.m. and 8 p.m.; if the eighth day is a legal holiday—two consecutive hours on the seventh day between 8 a.m. and 8 p.m. On the other weekdays by appointment between 8 a.m. and 8 p.m.

(k) Has a small business economic impact statement been prepared under chapter 19.85 RCW?

☐ **YES. Attach copy of small business economic impact statement.**
A copy of the statement may be obtained by writing to:

☒ **NO. Explain why no statement was prepared.**

The implementation of this rule does not impact small businesses. This rule would only affect a small business if a candidate or political committee designated such a business as the location where campaign books are open for public inspection.

(l) Does section 201, chapter 403, Laws of 1995, apply to this rule adoption? ☐ **Yes** ☒ **No**
Please explain:

The PDC is not an agency listed in subsection (5)(a)(i) of section 201. Further, the PDC does not voluntarily make section 201 applicable to this rule adoption pursuant to subsection (5)(a)(ii) of section 201, and to date JARRC has not made section 201 applicable to this rule adoption.

AMENDATORY SECTION (Amending WSR 99-22-083, filed 11/2/99)

WAC 390-16-011 Forms--Registration Statement for Political Committees. The official form for providing the statement of organization by political committees for designating a campaign treasurer and depository and for reporting information required to qualify for abbreviated campaign finance reporting is designated "C-1pc", revised ((42/99)) 11/00. Copies of this form are available at the Commission Office, 711 Capitol Way, Room ((403)) 206, P.O. Box 40908, Olympia, Washington 98504-0908. Any attachments shall be on 8-1/2" x 11" white paper.

Political Committee Registration

C1PC
(800)

Committee Name (Show entire official name.)			Acronym:
Mailing Address			Telephone: ()
City	County	Zip + 4	Fax: ()
			E-mail:

NEW OR AMENDED REGISTRATION? <input type="checkbox"/> NEW. Complete entire form. <input type="checkbox"/> AMENDS previous report. Complete entire form.	COMMITTEE STATUS <input type="checkbox"/> Continuing (On-going; not established in anticipation of any particular campaign election.) <input type="checkbox"/> _____ election year only. Date of general or special election: _____ (Year)
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1. What is the purpose or description of the committee?

☐ Bona Fide Political Party Committee - official state or county central committee or legislative district committee. If you are not supporting the entire party ticket, attach a list or specify here the names of the candidates you support.

☐ Ballot Committee - Initiative, Bond, Levy, Recall, etc. Name _____ Ballot Number _____ FOR ☐ AGAINST ☐
 or description of ballot measure: _____

☐ Other Political Committee - PAC, caucus committee, political club, etc. If committee is related or affiliated with a business, association, union or similar entity, specify name: _____

For single election-year only committees (not continuing committees): Is the committee supporting or opposing
 (a) one or more candidates? ☐ Yes ☐ No If yes, attach a list of each candidate's name, office sought and political party affiliation.
 (b) the entire ticket of a political party? ☐ Yes ☐ No If yes, identify the party: _____

2. Related or affiliated committees. List name, address and relationship. ☐ Continued on attached sheet

3. How much do you plan to spend during this entire election campaign, including the primary and general elections? Based on that estimate, choose one of the reporting options below. (If your committee status is continuing, estimate spending on a calendar year basis.)
 If no box is checked you are obligated to use Full Reporting. See instruction manuals for information about reports required and changing reporting options.

☐ **ABBREVIATED REPORTING**
 Abbreviated Reporting is selected. No more than \$2,000 will be raised or spent and no more than \$200 in the aggregate will be accepted from any one contributor.

☐ **FULL REPORTING**
 Full Reporting is selected. The frequent, detailed campaign reports mandated by law will be filed as required.

4. Campaign Manager's or Media Contact's Name and Address	Telephone Number: ()
5. Treasurer's Name and Address (List deputy treasurers on attached sheet.) <input type="checkbox"/> Continued on attached sheet	Daytime Telephone Number: ()

6. Committee Officers. List name, title, and address. Continue on attached sheet if necessary. See reverse for definition of "officer." ☐ Continued on attached sheet

7. Campaign Bank or Depository	Branch	City
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8. Campaign books must be open to the public, except on a weekend or legal holiday, during the eight days before the election: (a) on the eighth day for two consecutive hours between 8 a.m. and 8 p.m.; if the eighth day is a legal holiday - two consecutive hours on the seventh day between 8 a.m. and 8 p.m.; and (b) on the other weekdays by appointment between 8 a.m. and 8 p.m. Specify location and hours below. It is not acceptable to provide a post office box or an out-of-area address.

Street Address, Room Number, City _____ Hours [Two consecutive hours; see 8(a)] _____

In order to make an appointment, contact the campaign at (telephone, fax, e-mail): ()

9. Eligibility to Give to State Office Candidates: During the 180 days prior to making a contribution to a state office candidate, your committee must have received contributions of \$10 or more from at least ten persons registered to vote in Washington State. <input type="checkbox"/> A check here indicates your awareness of and pledge to comply with this provision. Absence of a check mark means your committee does not qualify to give to state office candidates (legislative and statewide executive candidates).	10. Signature and Certification. I certify that this statement is true, complete and correct to the best of my knowledge. Committee Treasurer's Signature _____ Date _____
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Need campaign finance forms and instructions? Please check one of the following boxes. <input type="checkbox"/> I already have forms and instructions. <input type="checkbox"/> I will get forms and instructions from my county elections office.	<input type="checkbox"/> I want the Public Disclosure Commission to mail me the proper forms and instructions.
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Distribution of This Report:
ORIGINAL - Public Disclosure Commission
COPY - County Elections Office (Auditor)
COPY - Your own records
SEE INSTRUCTIONS ON REVERSE

Please consult PDC instruction manuals when completing this report.
Reporting requirements are contained in and governed by RCW 42.17 and WAC 390.

Who Must File

Persons, committees, organizations or groups that receive contributions or make expenditures in support of or opposition to: candidates in jurisdictions of 5,000 or more registered voters as of the last general election; statewide ballot issues; or local ballot issues in jurisdictions with 1,000 or more registered voters as of the last general election.

When To File

Within 2 weeks of organizing a committee or first expecting to receive contributions or make expenditures, whichever occurs first. (Committees that organize within three weeks of an election must file within three business days of forming or of expecting to receive contributions or make expenditures.)

File an amended C-1pc form within 10 calendar days of any material change to the registration information furnished previously. For single election-year only committees, a material change includes providing or modifying the list of candidates the committee is supporting or opposing.

Continuing political committees using Abbreviated Reporting must also file a C-1pc annually in January. Reports are considered filed as of the postmark date or date hand-delivered to PDC.

Where To File

Send the **original** to PDC at the above address. Send a **copy** to **County Auditor** (county elections office) of the county in which the committee headquarters is located. If there is no headquarters, send to the County Auditor of the county in which the treasurer resides. Keep a copy as part of the committee's records.

**"Officer" of a Political
Committee – Definition**

Officer of a political committee includes the following persons:

- the treasurer,
- any person designated as an officer on the C-1pc registration statement, and
- any person who alone or in conjunction with other persons makes contribution, expenditure, strategic or policy decisions on behalf of the committee. (WAC 390-05-245)

**Contact PDC or County Elections Office for Instruction Manuals
and Reporting Forms or look under the "Filer Assistance" menu category on PDC's
Web Site: www.pdc.wa.gov**



PUBLIC DISCLOSURE COMMISSION

711 CAPITOL WAY RM 206
PO BOX 40908
OLYMPIA WA 98504-0908
(360) 753-1111Political Committee
Registration

C1PC

(11/00)

Committee Name (Show entire official name.)

Acronym:

Telephone: ()

Mailing Address

Fax: ()

City

County

Zip + 4

E-mail:

NEW OR AMENDED REGISTRATION?

- ☐ NEW. Complete entire form.
☐ AMENDS previous report. Complete entire form.

COMMITTEE STATUS

- ☐ Continuing (On-going; not established in anticipation of any particular campaign election.)
☐ _____ election year only. Date of general or special election: _____
(Year)

1. What is the purpose or description of the committee?

- ☐ **Bona Fide Political Party Committee** - official state or county central committee or legislative district committee. If you are not supporting the entire party ticket, attach a list or specify here the names of the candidates you support: _____

- ☐ **Ballot Committee** - Initiative, Bond, Levy, Recall, etc. Name _____
or description of ballot measure: _____

Ballot Number

FOR

AGAINST

☐☐

- ☐ **Other Political Committee** - PAC, caucus committee, political club, etc. If committee is related or affiliated with a business, association, union or similar entity, specify name: _____

For single election-year only committees (not continuing committees): Is the committee supporting or opposing

- (a) one or more candidates? ☐ Yes ☐ No If yes, attach a list of each candidate's name, office sought and political party affiliation.
(b) the entire ticket of a political party? ☐ Yes ☐ No If yes, identify the party: _____

2. Related or affiliated committees. List name, address and relationship.

☐ Continued on attached sheet

3. How much do you plan to spend during this entire election campaign, including the primary and general elections? Based on that estimate, choose one of the reporting options below. (If your committee status is continuing, estimate spending on a calendar year basis.)

If no box is checked you are obligated to use Full Reporting. See instruction manuals for information about reports required and changing reporting options.

☐ **ABBREVIATED REPORTING**

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Telephone Number:

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5. Treasurer's Name and Address (List deputy treasurers on attached sheet.)

☐ Continued on attached sheet

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6. Committee Officers. List name, title, and address. Continue on attached sheet if necessary. See reverse for definition of "officer."

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7. Campaign Bank or Depository

Branch

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8. Campaign books must be open to the public, except on a weekend or legal holiday, during the eight days before the election: (a) on the eighth day for two consecutive hours between 8 a.m. and 8 p.m.; if the eighth day is a legal holiday - two consecutive hours on the seventh day between 8 a.m. and 8 p.m.; and (b) on the other weekdays by appointment between 8 a.m. and 8 p.m. Specify location and hours below. It is not acceptable to provide a post office box or an out-of-area address.

Street Address, Room Number, City

Hours [Two consecutive hours; see 8(a)]

In order to make an appointment, contact the campaign at (telephone, fax, e-mail): ()

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10. Signature and Certification. I certify that this statement is true, complete and correct to the best of my knowledge.

Committee Treasurer's Signature

Date

- ☐ A check here indicates your awareness of and pledge to comply with this provision. Absence of a check mark means your committee does not qualify to give to state office candidates (legislative and statewide executive candidates).

Need campaign finance forms and instructions?

Please check one of the following boxes.

- ☐ I already have forms and instructions.
☐ I want the Public Disclosure Commission to mail me the proper forms and instructions.
☐ I will get forms and instructions from my county elections office.

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